

Briscoe Primary School & Nursery  
Felmores End  
Pitsea  
Basildon  
Essex  
SS13 1PN



Heads of School  
Mrs T Chudleigh & Mrs N Coggin  
Executive Headteacher  
Mrs Debbie Rogan OBE

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Telephone: 01268 727751

1<sup>st</sup> February 2018

Dear Parents/Carers

**Consultation Sessions for Parents/Carers of Pupils on  
Wednesday 21<sup>st</sup> February 2018 and Thursday 22<sup>nd</sup> February 2018**

You are invited to attend a parent/carer consultation session for the Spring Term. Appointments are available at the following times:

**Wednesday 21<sup>st</sup> February 2018 from 3.30 pm to 5.00 pm  
Thursday 22<sup>nd</sup> February 2018 from 3.30 pm to 6.30 pm**

At this session you will be able to talk to your child's teacher about areas of progress made in learning and areas for further development.

Appointments are up to 10 minutes long. If you feel you need more time than is available at these sessions, you will be able to arrange a further appointment for another date with the teacher.

Parents/Carers of children in Aspen, Chestnut, Walnut, Ash, Oak and Lime are asked to complete the slip below and return it to your child's teacher. We will try to give you an appointment during your preferred time slot.

Yours sincerely

Mrs T Chudleigh & Mrs N Coggin  
Heads of School

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**Briscoe Parents/Carers Consultation Sessions  
Wednesday 21<sup>st</sup> February 2018 and Thursday 22<sup>nd</sup> February 2018**

Child's name \_\_\_\_\_ Class \_\_\_\_\_

Please circle the time slot during which you would like your appointment:

Wednesday 21<sup>st</sup> February      3.30 pm to 4.30 pm      4.30 pm to 5.00 pm

Thursday 22<sup>nd</sup> February      3.30pm to 4.30 pm      4.30 pm to 5.30 pm      5.30 pm to 6.30 pm

